

## **REAL ESTATE TRANSACTIONS ASSOCIATE – Silicon Valley, Tri-Valley or San Mateo Office**

### **Job Description**

Hoge Fenton, a venerable multi-service law firm headquartered in downtown San Jose, has an immediate opening for a junior to mid-level (3-9 years) real estate associate. Although this position is primarily transactional, some real estate litigation experience is helpful.

This position may be based either in San Jose, Pleasanton or San Mateo. Occasional travel to the other office will be necessary as this position supports real estate and land use attorneys in all our office locations.

Hoge Fenton has a strong commitment to diversity. We strive to recruit and retain a work force that welcomes and supports the interests of women, families, and people of any age, race, creed, religion, color, national origin, ethnicity, gender, sexual orientation, gender identity/gender expression, disability, or military or veteran status.

We offer our associates a full array of benefits, including medical, dental, vision, and disability insurance, EAP (employee assistance program), Technology Credit Union membership, 401(k), the Gradifi student loan repayment benefit, paid parental leave, teleworking opportunities, and a no-accrual vacation policy.

Our environment is collegial, collaborative, and supportive. We provide both formal and informal training opportunities and encourage professional growth, both as a lawyer and a businessperson.

### **Job Requirements**

The successful candidate:

- has previous experience in commercial real estate transactions, including purchase/sale and leasing
- has private law practice experience, with some experience taking responsibility for client matters (with supervision) and disciplined time entry
- will have prior experience independently identifying issues and anticipating/recommending necessary next steps
- possesses strong academic credentials
- has excellent written and oral communication skills
- has strong legal and factual/investigative research skills
- has an exquisite attention to detail and accuracy in one's work
- has a commitment to excellence and a strong work ethic
- has a desire to learn and grow professionally; intellectual curiosity
- desires to invest in building a future with a mid-sized law firm

Must be a current member of the State Bar of California.

If you think you belong on our team, please forward your resume and a writing sample to Heather Larrick, Executive Director ([heather.larrick@hogequenton.com](mailto:heather.larrick@hogequenton.com)). Be sure to include a cover email or letter and your salary expectations.