

Job Posting: Native American Spiritual Leader

California State Prison, Los Angeles County

JC-291014 - Native American Spiritual Leader
NATIVE AMERICAN SPIRITUAL LEADER

\$5,153.00 - \$6,765.00 per Month

Final Filing Date: 2/23/2022

Job Description and Duties

Pursuant to the Public Health Orders ([Guidance for the Use of Face Coverings](#) and [State and Local Correctional Facilities and Detention Centers Health Care Worker Vaccination Requirement](#)) issued by the California

Department of Public Health and the directive [Mandatory COVID-19 Vaccines and Testing for Institution Staff](#) issued by the Department of Corrections & Rehabilitation (CDCR), all staff assigned to this post/position may be required to show evidence of full vaccination and booster for COVID-19, absent an approved reasonable medical or religious accommodation precluding them from vaccination.

Masks must be worn in accordance with local requirements, the California Department of Public Health (CDPH) requirements, and directive ([Required COVID-19 facial coverings for all institutional and facility staff](#)) issued by CDCR.

You will find additional information about the job in the [Duty Statement](#).

Working Conditions

The California State Prison – Los Angeles County (LAC) is located in Lancaster, CA (Antelope Valley) – home to our State's Poppy Flower. LAC is approximately forty-five (45) minutes North of Valencia, Ca, which is home to Six Flags Magic Mountain and is approximately an hour and twenty (20) minutes North from Downtown Los Angeles/ Hollywood.

PLEASE NOTE: VACANCY IS LOCATED IN LANCASTER, CA.

Minimum Requirements

You will find the Minimum Requirements in the Class Specification.

- [NATIVE AMERICAN SPIRITUAL LEADER](#)

Additional Documents

- [Job Application Package Checklist](#)
- [Duty Statement](#)

Position Details

Job Code #: JC-291014
Position #(s): 027-229-9912-001
Working Title: Native American Spiritual Leader
Classification: NATIVE AMERICAN SPIRITUAL LEADER
\$5,153.00 - \$6,765.00

of Positions: 1
Work Location: Los Angeles County
Job Type: Permanent, Full Time
Work Shift: Varies
Work Week: Varies

Department Information

Vision

We enhance public safety and promote successful community reintegration through education, treatment and active participation in rehabilitative and restorative justice programs.

Mission

To facilitate the successful reintegration of the individuals in our care back to their communities equipped with the tools to be drug-free, healthy, and employable members of society by providing education, treatment, rehabilitative, and restorative justice programs, all in a safe and humane environment.

The California Department of Corrections and Rehabilitation (CDCR) and California Correctional Health Care Services (CCHCS) are committed to building and fostering a diverse workplace. We believe cultural diversity, backgrounds, experiences, perspectives, and unique identities should be honored, valued, and supported. We believe all staff should be empowered. CDCR/CCHCS are proud to foster inclusion and representation at all levels of both Departments.

Founded in 1885, the California Department of Corrections and Rehabilitation (CDCR) is one of the nation's largest and most diverse correctional departments in the country. We are dedicated to enhancing public safety through the safe and secure incarceration of offenders, by providing effective parole supervision, and implementing rehabilitative strategies to successfully reintegrate offenders into our communities.

All applicants, regardless of the type of eligibility, must meet the Minimum Qualifications of the classification. Any Limited Term positions are for twelve (12) months, which may be extended to twenty four (24) months and have the potential of becoming Permanent. If an application is not received, it will disqualify you from the interview process.

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Application Instructions

Completed applications and all required documents must be received or postmarked by the Final Filing Date in order to be considered. Dates printed on Mobile Bar Codes, such as the Quick Response (QR) Codes available at the USPS, are not considered Postmark dates for the purpose of determining timely filing of an application.

Final Filing Date: 2/23/2022

Who May Apply

Individuals who are currently in the classification, eligible for lateral transfer, eligible for reinstatement, have list eligibility, are in the process of obtaining list eligibility, or have SROA and/or Surplus eligibility (please attach your letter, if available). SROA and Surplus candidates are given priority; therefore, individuals with other eligibility may be considered in the event no SROA or Surplus candidates apply.

Applications will be screened and only the most qualified applicants will be selected to move forward in the selection process. Applicants must meet the Minimum Qualifications stated in the Classification Specification(s).

How To Apply

Complete Application Packages (including your Examination/Employment Application (STD 678) and applicable or required documents) must be submitted to apply for this Job Posting. Application Packages may be submitted electronically through your CalCareer Account at www.CalCareers.ca.gov. When submitting your application in hard copy, a completed copy of the Application Package listing must be included. If you choose to not apply electronically, a hard copy application package may be submitted through an alternative method listed below:

Address for Mailing Application Packages

You may submit your application and any applicable or required documents to:

California State Prison, Los Angeles County
Attn: Hiring and Recruitment
44750 60th Street West
Lancaster, CA 93536-7620

Address for Drop-Off Application Packages

You may drop off your application and any applicable or required documents at:

California State Prison, Los Angeles County
Hiring and Recruitment
44750 60th Street West
Lancaster, CA 93536-7620
Office is closed all major holidays and weekends.
07:30 AM - 04:00 PM

Required Application Package Documents

The following items are required to be submitted with your application. Applicants who do not submit the required items timely may not be considered for this job:

- Current version of the State Examination/Employment Application STD Form 678 (when not applying electronically), or the Electronic State Employment Application through your Applicant Account at www.CalCareers.ca.gov. All Experience and Education relating to the Minimum Qualifications listed on the Classification Specification should be included to demonstrate how you meet the Minimum Qualifications for the position.
- Resume is optional. It may be included, but is not required.
- Other -
If interested you must submit a completed application. Must possess and attach a letter of certification of good standing issued by a Native American Tribe, Nation, Band or Rancheria. Failure to possess a letter will result in disqualification of the interview process. Most qualified candidates will be interviewed. Any limited term/permanent intermittent appointments may result in a permanent hire.

Applicants requiring reasonable accommodations for the hiring interview process must request the necessary accommodations if scheduled for a hiring interview. The request should be made at the time of contact to schedule the interview. Questions regarding reasonable accommodations may be directed to the EEO contact listed on this job posting.

Benefits

Benefit information can be found on the [CalHR](#) website and the [CalPERS](#) website.

Information on benefits afforded by membership in the California Public Employee's Retirement System can be found on the California Department of Human Resources (CalHR) Salary and Benefits website at:

<https://www.calhr.ca.gov/employees/pages/salary-and-benefits.aspx>

Information regarding Merit System Principles provided to public employees by the State Civil Act can be found on the CalHR website at:

<https://www.calhr.ca.gov/Training/Pages/performance-management-merit-system-principles.aspx>

Additional benefit information can be found on the CalHR California State Civil Service Employee Benefits Summary website at:

<https://www.calhr.ca.gov/Pages/California-State-Civil-Service-Employee-Benefits-Summary.aspx>

This webpage is intended to provide general information. Benefit eligibility may be based on job classification, bargaining unit, time base and length of appointment.

Contact Information

The Human Resources Contact is available to answer questions regarding the position or application process.

Human Resources Contact:

Juanita Marquez
(661) 729-2000 ext: 5239
juanita.marquez@cdcr.ca.gov

Please direct requests for Reasonable Accommodations to the interview scheduler at the time the interview is being scheduled. You may direct any additional questions regarding Reasonable Accommodations or Equal Employment Opportunity for this position(s) to the Department's EEO Office.

EEO Contact:

Michael Stratman
(661) 729-2000 ext: 6913
Michael.Stratman@cdcr.ca.gov

California Relay Service: 1-800-735-2929 (TTY), 1-800-735-2922 (Voice) TTY is a Telecommunications Device for the Deaf, and is reachable only from phones equipped with a TTY Device.

Additional Information

LAC will not be accepting any Training and Development assignments for this classification/posting.

Please ensure you submit a completed and thorough application. Do not leave anything blank (including, but not limited to, hours/week worked and start/end dates, job duties performed, supervisor information, etc.). All Experience and Education relating to the Minimum Qualifications listed on the Classification Specification should be included on your application to demonstrate how you meet the Minimum Qualifications for the position. Resumes, letters and other materials will not be considered as a replacement for a completed application. Applications received not thorough and incomplete will not be reviewed.

All transcripts, application, and supporting documents need to be submitted/attached by the Final Filing Date. Transcripts need to include the date a degree was conferred, if applicable, which will prove you meet the minimum qualifications if you are using education to meet them. Please note foreign transcripts must include a verification for US equivalency through an independent company. Failure to submit/attach a copy of your transcripts will result in the disqualification of the application process.

Closely review the minimum qualifications for the class specification, also referred to as job specifications available via www.calhr.ca.gov Please indicate whether you qualify for the classification under Pattern I, II, or III experience and education requirement.

Electronic applications submitted through your CalCareer Account are highly recommended. If you are unable to apply electronically through your CalCareer account, please mail a completed and signed State Examination/Employment Application STD Form 678 and application package to the mailing address provided in the "Application Instructions" section below. Applications submitted by mail or drop-off must clearly indicate the **Job Code #: JC-XXXXX**, **Position Number** and the **Title** of this position in the "Examination or Job Title(s) For Which You Are Applying" section located on the first page of your State Examination/Employment Application STD Form 678.

Please note: Main communication for this position will be through email. Please ensure to have a valid email address on your application. It is the applicant's responsibility to check their email inbox, to include junk emails for any correspondences regarding their application status.

Equal Opportunity Employer

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.

It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in public servants.