PICAYUNE RANCHERIA OF THE CHUKCHANSI INDIANS
JOB POSTING CLOSING DATE: 04/13/2026

Job Title: Attorney General
Department: Legal
Reports To: Tribal Council
Classification: Exempt
Status: Full-Time
Salary Range: $160,000 - $180,000/DOE
Location: Onsite –Hybrid work arrangements may be considered for qualified candidates

JOB SUMMARY

The Picayune Rancheria of Chukchansi Indians is seeking a highly skilled attorney and dedicated and strategic leader to join the Office of Attorney General. The position of Attorney General shall be responsible for advancing Tribal self-governance and sovereignty, protecting all Tribal assets, defending the integrity of the Tribe, assisting and advising Tribal entities in their pursuit of progress on behalf of Tribal members, and managing and providing legal services and representation to the Tribe, the Tribal Council, the Tribal Government, and its Tribal Entities. The Attorney General is prohibited from offering legal advice or representing individual Tribal Members but instead serves to protect the rights of all members of the Tribe administering fair and impartial justice. Maintains confidentiality of all privileged information.

ESSENTIAL DUTIES

- Advises and represents the PRCI in all contract matters; manages relations with the United States Government, federal agencies, and state and local governments and agencies.
- Appears before and responds to federal and state legislative committees, and represents the PRCI in litigation before federal, state, municipal, and tribal courts.
- Coordinates legal work and activities, ensuring accurate and comprehensive project documentation.
- Attends PRCI Council meetings, entity board meetings, and other assigned meetings to provide reports and updates on relevant legal issues.
- Provides general legal services to programs and departments, including the review of legal issues arising from day-to-day operations.
- Offers legal advice and representation on matters including, but not limited to, economic development, gaming, taxation, tribal lands, energy and natural resources, environmental regulation, child welfare, cultural resources, civil and criminal law, administrative matters, health and welfare issues, and employment law.
- Maintains effective communication with outside counsel to prevent duplication of effort and ensure efficient resolution of legal matters.
- Reviews legal documents such as court decisions, proposed legislation, rules, regulations, and pending bills to protect and advance the PRCI's interests.
- Drafts legal documents, including ordinances, regulations, policies, procedures, position papers, legal memoranda, correspondence, and executive summaries.
- May be assigned to support various PRCI Boards, Commissions, and Committees, including attending meetings and addressing issues of concern.

- Translates complex legal issues into clear, practical guidance for Tribal leaders, departments, and staff.
- Works irregular or extended hours as necessary to meet deadlines, attend meetings, or respond to urgent legal matters.
- Travels as required to attend hearings, meetings, trainings, and other official events.
- Interacts effectively with individuals at all organizational levels, Tribal members, external agencies, and legal bodies.
- Works independently and exercises sound judgment in performing legal assignments and responsibilities.
- Performs other duties as assigned.

MINIMUM QUALIFICATIONS

- Juris Doctor (J.D.) degree from an ABA-accredited or State Bar–accredited law school. Active license to practice law in the State of California and in good standing with the State Bar of California.
- A minimum of seven (7) to ten (10) years of legal practice experience with a law firm, legal department, non-profit organization, or legal services organization.
- At least three (3) years of supervisory experience in a law firm, legal department, non-profit organization, or legal services organization.
- Must be free of any conviction by any state or the United States for a crime punishable by imprisonment in a penitentiary for a term of one (1) year, or more, or by any foreign government for a crime which would be punishable by imprisonment for a term of one year, or more, if committed in California, or must have been pardoned for such offense, or have had a conviction for offense overturned, or reversed by a court of competent jurisdiction.
- Must be available to work flexible hours.
- Exceptional interpersonal, verbal, and written communication skills.
- Organized with unfailing attention to detail and outstanding project management skills.
- Ability to perform effectively in a high-performance, fast-paced, and high-pressure environment.
- Ability to work effectively with individuals from diverse backgrounds and maintain a people-oriented, collaborative approach.
- Must successfully pass all required criminal, character, and background checks.
- Must pass a pre-employment drug screening.
- Must possess and maintain a valid driver’s license and insurable driving record.

PREFERRED QUALIFICATIONS

- At least three (3) years of substantive legal experience in Indian law, including areas such as trial practice, government or municipal law, civil rights, land use, energy and natural resources, corporate and business law, gaming law, real estate law, tax law, or civil legal services.

- A minimum of three (3) years of experience with Tribal business entity formation and

regulation.
- Familiarity with the Tribe's Constitution, laws, and culture is preferred, but not required.

HOW TO APPLY

Application Process
To apply, please submit the following materials:

• Completed application form
• Cover letter highlighting tribal law experience and interest
• Legal writing sample (no more than ten pages)
• Current resume
• Three (3) professional references
• Documentation of higher education (if applicable to the position or qualifications claimed)
• Verification of Tribal or Native enrollment (required if claiming Tribal or Indian Preference)

Submission Instructions
Applications may be submitted through our online platform at www.chukchansi-nsn.gov, in person, or by regular mail. All required application materials must be received by the Human Resources Department no later than 4:00 PM on the closing date.

Please send all application materials to:
Human Resources Department
P.O. Box 2226
Oakhurst, CA 93644

TRIBAL PREFERENCE STATEMENT

In accordance with applicable Tribal law and Title VII of the Civil Rights Act of 1964, the Picayune Rancheria of the Chukchansi Indians (PRCI) Administration provides employment preference to enrolled PRCI Tribal Members. To qualify, applicants must submit valid proof of enrollment. Tribal Members who meet the minimum qualifications will be given preference in hiring, promotion, transfer, and layoff decisions. During the interview process, PRCI Tribal Members will receive an additional 7.5 points (10% of the 75-point interview rubric). Non-PRCI Native American candidates will receive an additional 5 points (6.7% of the total points) in accordance with Indian Preference guidelines.

INDIAN PREFERENCE STATEMENT

In compliance with 25 CFR Part 276 and Title VII of the Civil Rights Act, Sections 701(b) and 703(i), employment preference shall be given to qualified applicants who are enrolled members of the Picayune Rancheria of the Chukchansi Indians, and secondarily, to another qualified American Indian/Alaska Native candidate.

Job postings remain open for up to thirty (30) days or until a qualified candidate is selected, whichever occurs first. The organization reserves the right to close a posting at any time without prior notice, based on the hiring needs.